

Appropriate conversation topics

- Career Paths & Industry Exploration
- Industry Trends/Projects
- Networking Tips & Common Mistakes
- Job Search Strategies
- Guidance on Resume/Cover Letter

Inappropriate conversation topics

- Do you have any job/internship openings for me?
- What is your salary?
- Who do you know that can give me a job/internship?

Your professional introduction

- I am studying ____ at Columbia and am interested in ____.
- I am interested in these industries/internships/jobs because...
- I have related work experience, academic experience, or extracurricular experience from...
- Some of my skills or strengths for these industries/internships/jobs...

Conversation starters

- What is your current role and organization?
- What do you enjoy most about your work?
- What interesting projects/work are you involved in currently?
- How did you apply your academic degree to your career?
- If you could do one thing differently in your career, what would it be?
- What organizations/opportunities should I consider as I think about developing a career in ____ field?
- Do you have any job or networking tips/guidance in general and/or specific to this field?

Reminder: Don't forget to thank the alumni after you complete the conversation. It's also a good idea to ask at this point how they would prefer you follow up (phone, email, LinkedIn, etc.).

Industry Indication: At this event, our alumni networkers will be wearing nametags color coded to indicate their industry experience. Please reference the color code below.

Arts & Curation	Publishing & Communications
Entrepreneurship	Social Responsibility & Social Impact
Non-Profits	Sustainability

Have a question? Find a CCE staff member - we will be happy to answer your questions.